Ob/Gyn
Associates of Holland P.C.

MEDICAL RECORDS RELEASE-Limited Patient Authorization for Disclosure of Protected Health Information

PLEASE FILL OUT THE FORM COMPLETELY. FORM MUST BE SIGNED AND DATED. PLEASE PRINT ALL INFORMATION.

Patient Name: _____ **Phone Number:** _____

Maiden Name:_____ **Date of Birth:** _____

I authorize Ob/Gyn Associates of Holland to disclose or provide protected health information about me to the individual/entity listed below:

Records are to be sent **TO**:

Individual/Entity Name: _____

Address: _____

City:_____ State:_____ Zip Code: _____

Phone _____

Fax* _____

Records are to be sent **FROM**:

Individual/Entity Name: _____

Address: _____

City:_____ State:_____ Zip Code: _____

Phone _____

Fax* _____

* **Secure Communication** - Note that some fax and email transmission methods are not secure, and it is possible for your PHI to be compromised during transmission from our practice. Do not include a recipient fax number or email address if this is of concern to you.

Description of information to be disclosed - I authorize the practice to disclose the following protected health information about me to the entity, person, or persons identified above:

☐ Entire patient record; **or**, check **only** those items of the record to be disclosed:

- ☐ office notes
- ☐ lab results, pathology reports
- ☐ x-rays
- ☐ financial history report
- ☐ Only disclose the following: _____
- ☐ nursing home, home health, hospice, and other physician records
- ☐ record of HIV and communicable disease testing
- ☐ record of mental health or substance abuse treatment

Purpose of disclosure (please record the purpose of the disclosure or check patient request):

☐ Patient Request ☐ Transferring primary care OR gyn care (circle one) to:_____
☐ Transferring pregnancy care to:_____ ☐ Other (please specify):_____

- This authorization will expire at the end of the calendar year,,unless you specify an earlier termination. You must submit a new authorization form after the expiration date to continue the authorization. Please list the date of expiration if earlier than the end of the calendar year: _____
- You have the right to terminate this authorization at any time by submitting a written request to our Privacy Manager. Termination of this authorization will be effective upon written notice, except where a disclosure has already been made based on prior authorization.
- The practice places no condition to sign this authorization on the delivery of healthcare or treatment.
- We have no control over the person(s) you have listed to receive your protected health information. Therefore, your protected health information disclosed under this authorization may no longer be protected by the requirements of the Privacy Rule and will no longer be the responsibility of the practice.

_____ _____

Patient or Authorized Representative Signature Date

You have the right to receive a copy of signed authorizations upon request. REV 8/2022